

SUBSTITUTE FORM W-9

Request for Taxpayer Identification Number

Vendor # _____

We are in the process of updating our provider records. As part of that process, we are requesting that you complete this Substitute Form W-9. We are required by law to obtain this information from you when making a reportable payment to you. If you do not provide us with this information, your payments may be subject to 31% federal income tax withholding. Also, if you do not provide us with this information, you may be subject to a \$50 penalty imposed by the Internal Revenue Service under Section 6723 of the Internal Revenue Code.

1.a. Taxpayer Name _____
(The legal entity name registered with IRS if a corporation or partnership; the business owner's name if sole proprietor)

1.b. Taxpayer Address _____

1.c. Doing Business As DBA: _____
(Make Checks Payable To) _____

2. Taxpayer Identification Number (TIN):

a. Corporation _____
(List employer identification number)

b. Partnership _____
(List employer identification number)

c. Sole Proprietorship _____
(List social security number or employer identification number)

d. Tax Exempt Entity _____
(List employer identification number)

e. Other-Please Explain _____

3. Certification:

Under penalty of perjury, I certify that:

a. The number shown on this form is my correct taxpayer identification number.

b. I am not subject to backup withholding because: 1) I am exempt from backup withholding or 2) I have not been notified by the Internal Revenue Service that I am subject to backup withholding as a result of a failure to report all interest or dividends, or 3) the IRS has notified me that I am no longer subject to backup withholding.

(Print Name) TITLE/OFFICE

4. Signature _____
(Signature)

5. Today's Date: _____

6. Daytime Telephone Number: _____

PLEASE NOTE: INFORMATION REPORTED ON LINES 1.a., 1.b., AND 2 MUST BE CONSISTENT WITH DATA REGISTERED WITH THE IRS AND THE SOCIAL SECURITY ADMINISTRATION.

RETURN COMPLETED FORM TO:

**CITY OF BANGOR
FINANCE DEPARTMENT
73 HARLOW STREET
BANGOR, ME 04401**